
Nursery Prospectus



Information for Parents/Carers

STAFF:

Deb Spinks	:	Headteacher
Fern Ilic	:	Teacher – am
Ruchika Aggarwal	:	Teacher – pm
Bitte Revell	:	Nursery Nurse
Yvonne Turner	:	Teaching Assistant
Shirley Huggett	:	Nursery Nurse - Key Person (2Nursery)
Aneta Bolkun	:	Teaching Assistant (2Nursery)
Janine Collins	:	Teaching Assistant (relief / casual)
Elaine Worsley	:	Business Support Manager

GOVERNORS:

Racheal Blore	:	Co-opted Chair
June Harrison	:	Co-opted Vice Chair
Deb Spinks	:	Headteacher
Bitte Revell	:	Staff Governor
Janine Collins	:	Parent Governor
Tina Hendry	:	Co-opted Governor
Charlie Marsh	:	Co-opted Governor

NURSERY SESSION TIMES:

Morning session	:	8.30 - 11.30am
Afternoon session	:	12:30 - 3:30pm
All Day (30 hour provision)	:	6 hours a day
Nursery Telephone	:	01908 679819 / 07584308835
Facebook	:	Moorlands Nursery School
Website	:	www.moorlandsnurseryschool.co.uk

Welcome to our staff!



Deb
Headteacher



Fern
Teacher (am)



Ruchika
Teacher (pm)



Shirley
Nursery Nurse



Bitte
Nursery Nurse



Janine
Teaching Assistant



Aneta
Teaching Assistant



Yvonne
Teaching Assistant



Elaine
Business Support

About Moorlands Centre Nursery School

Moorlands Centre Nursery School is a 72 place, Local Authority Nursery School which forms part of the Moorlands Family Centre. We have provision for 2 year olds under the 'Time for Twos' funding and 3 and 4 year olds.

Ofsted (July 2018) recognised that our Nursery 'sits at the heart of the community' and that our children make 'good progress in all areas of learning'.

You can read the full Ofsted report here:

<https://files.api.ofsted.gov.uk/v1/file/50022308>

At Moorlands Centre Nursery School we aim to:

Provide a secure and welcoming environment, helping children to make a positive transition from home to Nursery.

We work hard to:

- Enable all children to make the best possible start to their education and to achieve their potential.
- Work in close partnership with parents/carers.
- Create an ethos which promotes children's all-round development and fosters positive attitudes to learning.
- Provide a curriculum which is appropriate to the needs of young children and recognises their need to work through firsthand experience. Play and talk creates a foundation for later achievement.
- Work within the framework of Moorlands Centre and the wider community to provide extended support and opportunities for children and their families.
- Work closely with all the local schools in the Woughton area and have a shared vision for all children and young people.

Admission Arrangements

You may register your child for a place in our Nursery when your child is 18 months old. All children are entitled to 15 hours free Nursery provision starting the term after their third birthday.

The sessions are morning or afternoon. We have a range of ages in both sessions and where possible we give parents a choice of session; however, we cannot guarantee this as it depends on numbers.

We also offer places covered by the 30 hour funding which usually run from 8:30am until 2:30pm and includes a lunchtime session in which the children eat a packed lunch provided by their parents.

If you are eligible for Time for Twos funding and we have places available, your child will be offered a place in our 2Nursery. The 2Nursery runs in the morning, 8.30am -11.30am.

You are welcome to visit the Nursery and talk to the Headteacher or any one of the teaching staff, who will be happy to show you around and discuss your needs.



What Will A Typical Day At Nursery Be Like For My Child?

When children arrive at Nursery they will self-register and choose where they wish to begin playing and select the equipment or resources they are interested in. They are free to choose from a variety of resources including sand, water, painting, role play, writing and drawing, construction sets, puzzles, snack, garden, games and access to ICT equipment. The Nursery environment is thoughtfully and purposely set out so that children can find and select their own equipment and materials. The staff follow an 'In the Moment' style of planning and expertly support and encourage the children to further their learning, following their individual interests, at their own pace. The adults spend time observing the children and encourage them to face new and interesting challenges. This learning takes place inside or outside as the children have independent access to the indoor or outdoor areas for the majority of the session.

During each session children have the opportunity to eat a healthy snack, which they enjoy sitting around the table with their friends in Nursery. This is where they have access to their free school milk. This is an opportunity for them to pour drinks carefully, spread butter, cheese, cut up fruit etc. All of this is carefully supervised by a member of staff and helps to develop many important skills.

At the end of each session the children help to tidy up and then come together in their small 'Key Person' group. This gives them the opportunity to talk to their Key Person and a small group of other children. They may have fun with a phonics or number-based activity or listen to a story or enjoy a music or singing session. It is a very important part of the day and develops many of the skills such as listening to others, developing the confidence to talk in a small group etc. The children then follow the home time routine before greeting their parents at the end of the session.



Safeguarding

The safety of our children is paramount. We ensure that during their time in Nursery all children are kept safe and that they are listened to. If we have concerns about a child's welfare in or out of the Nursery school we will discuss this with parents and carers. Should the need arise we can seek the advice and support of practitioners in the Social Care team.

We introduce the children to 'signs for feelings' – signs which enable and encourage the children to express how they might be feeling if they want to share this with a member of staff. This gives the children who may find expressing themselves verbally a 'voice' to share their feelings.

Provision

Our Nursery provision, resources and any planned activities are based on the Early Years Foundation Stage (EYFS) guidance. This ensures that the children have the opportunity to develop many of the skills that will enable them to progress onto the next stage in their education with ease and confidence. Below are the key factors of the EYFS.

Area of Learning & Development	Aspect
Prime Areas	
Personal, Social and Emotional Development	Making relationships
	Self-confidence and self-awareness
	Managing feelings and behaviour
Physical Development	Moving and handling
	Health & self-care
Communication and Language	Listening and attention
	Understanding
	Speaking
Specific areas	
Literacy	Reading
	Writing
Mathematics	Numbers
	Shape, space and measure
Understanding the World	People and Communities
	The world
	Technology
Expressive Arts and Design	Exploring and using media and materials
	Being imaginative

More information on the EYFS is available at:

https://www.foundationyears.org.uk/files/2014/08/EYFS_Parents_Guide-amended.pdf

or:

<https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2>



'EPIC' Programme

This is an intervention programme that we have developed to support children's speaking, listening and interaction skills. It may be that children are reluctant to speak out in bigger groups so this gives them the opportunity to develop their confidence. It may be that some children need support to be encouraged to listen while others are talking. Or it may be that your child is a good role model for other children. For whatever the reason, EPIC provides fun sessions for the children and proves to develop the children's skills. If your child is chosen, their Key Person will always be happy to give you an explanation of the process so that you can share this experience with your child.

Forest School

We are fortunate to have a practitioner trained at Level 3 to lead Forest School sessions for our Nursery. The sessions take place in our local area or in the specially adapted grounds of our neighbouring Primary School. These sessions teach the children about all aspects of their environment including the wildlife within it, caring for it and enjoying it!

How Can I Help My Child Settle Into Nursery?

Take Your Time

We encourage parents to stay with their child as long as necessary for their child to settle in happily. This will vary from one child to another. After that, it may be that your child tells you to go home, or they may need you to stay for several sessions. Either is okay! We may suggest that you collect your child earlier than the end of the session for the first few days or weeks to help them to settle better. We would always contact you if there was a problem; therefore you need to keep your phone switched on!

Keep Calm

Remember that you probably feel more worried than your child when they first start school. Keep smiling and be positive. If your child is feeling anxious or tearful, it can help to arrive in good time so that he or she can have time to settle before the session begins. Once your child is settled, smile and leave cheerfully - most tears stop as soon as you are out of sight. If there are continuing problems we will always let you know.

Listen

Your child may come home very excited and eager to talk about every detail of their day, or maybe not say much at all. Both attitudes are quite normal. Remember after a busy session at Nursery they may be very tired. Be ready to listen when they want to talk to you.

How Can You Help Your Child At Home?

One of the most important things that you can do to help your child is to talk to them. Talk about anything and everything and just as important, listen to what they say. A simple walk to the local shop can become more fun if you point things out on the way, let them help with the shopping and perhaps include a quick visit to the swings on the way back. Your child will be able to communicate more effectively if they have a good vocabulary.

Children like to be independent it makes them feel very grown up. Support your child by encouraging skills like putting on their own coats; you will be amazed by the sense of pride they will show when they achieve something themselves. Try letting him or her help with jobs at home, such as dusting, cooking or washing up.

Toys need not be expensive. Children can get just as much fun from a few boxes! Try to make sure that they have access to pencils, crayons and paper. Scissors, glue and paints are lovely, however need a bit more supervision.

Research has shown that children who know Nursery Rhymes and are read to at home make much better progress with reading when they start school. At Nursery we have a large collection of attractive books, some in dual languages, and children can choose a book to take home each week. Please take the time to share your child's book with them. We will give your child a book bag and a red note book so that you can share your comments with their Key Person.

Remember, the most important thing is to make your child feel that what they do at home and at Nursery is valued.



Communication

At Moorlands Nursery we want to work in partnership with parents and carers. The more we talk to each other, the better it is for the children.

Staff are always available 'on the door' at the beginning and end of sessions so share anything with us that you feel is important relating to anything to do with your child – it may be their health, something amazing they did that you would like to share or that they have a bruise because they fell over. If you want to talk in private or want longer to discuss something then we can invite you in at a mutually convenient time.

As part of our 'In the Moment Planning' you will be invited into Nursery at various times throughout the term to discuss your child's progress and achievements and to have an opportunity to discuss any concerns you may have.

We now have a Face book page which can be accessed at Face Book - Moorlands Nursery School. You can also access our website at: www.moorlandsnurseryschool.co.uk

Attendance

Regular attendance and punctuality are crucial for all children. If they do not attend they cannot learn and experience all that our Nursery school has to offer. Regular attendance also gets your child into the routine of getting ready for and attending school, ready for when they move onto their next school. We would ask that you only keep your child at home if they are ill. You must **always** phone (01908 679819) or text 07584 308835 to inform us of absences. Should you wish to take a holiday during the school term we would ask that you speak to the Head Teacher.

Punctuality

It is very important that you bring your child to Nursery on time. Arriving late and having to join Nursery once the rest of the group are playing can be unsettling for some children. More importantly your child will miss out on crucial learning opportunities, therefore please make sure you arrive on time.



Other Information

Parent Involvement

There are many different ways that you can become involved in Nursery life. One of the best ways is to attend any events, Story Shares etc that we invite you to! The children love to have their parents join them in a session and share activities with them. You can also help 'behind the scenes', helping to make or mend things or donating items, or by becoming a school Governor. If you would like any information on becoming a governor or ways that you can help our school, please come and talk to any member of staff. The Nursery and the Centre also run a variety of groups and courses to help you to get involved with your child's education by finding out more about what they are learning. Any member of the Family Centre staff would be happy to give support or advice on any issue such as sleeping, eating etc so please do not hesitate to ask.

Special Needs

We follow the DfE Code of Practice 2014 in order to support any children with Special educational needs or disabilities (SEND). More information regarding our procedures for supporting children with SEND is available on our website www.moorlandsnurseryschool.co.uk. Follow the links to our SEN report and Inclusion Policy. You can also find all the information, advice and help you may need regarding your child's needs through the MK SEND local offer: <https://www.milton-keynes.gov.uk/schools-and-lifelong-learning/send-local-offer/send-local-offer-parents> Please do not hesitate to talk to a member of staff if you have concerns relating to any aspects of your child's development.

Behaviour

We have a behaviour management policy based on the belief that children respond best to positive praise and encouragement. We are very happy to share strategies with you if you feel that it will help you to support your child in a positive manner. Please ask the staff if you would like us to share this policy with you.

To support our positive behaviour strategy we encourage the children to remember the following:

- We walk in Nursery
- We take turns
- We use quiet voices
- We share everything
- We are kind to others
- We help to tidy up
- We look after our Nursery

Clothing

The Nursery has a uniform consisting of a jade green T shirt and sweatshirt. It is not compulsory, but most parents find that children like to wear it, and it saves their other clothes from getting messy. We keep the cost of the uniform as low as possible. Apart from this, we like children to be independent, and to wear clothes which they can manage by themselves. In cold weather they do need to have a coat as we do go out to play in all but the worst weather. Children should not wear jewellery to Nursery, except for simple stud type earrings.

Please put your child's name in all of their clothes.

Snacks

In addition to their $\frac{1}{3}$ pint of free milk, we provide children with a snack every day. To pay for these, we ask you to make a small voluntary contribution on a regular basis. We keep a tin in the Nursery for this. The children sometimes make their own snack in cooking sessions, closely supervised by a member of staff.

Collecting Children

Children must be collected by an adult. If someone different is collecting your child please let us know in advance - a telephone message is fine. We operate a 'password system' if the adult is unknown to us. If we are in any doubt, we will check before letting your child leave the Nursery.



Photographs

We use photographs in many ways at Nursery. We display pictures of activities. We use pictures as evidence of skills that children have learnt and one of the favourite ways is the 'Learning Journey' books that we make. This is a record of the time your child spends in Nursery and will be yours to keep when they leave us to start school.

Staff

All the staff are highly qualified and have a great deal of experience and expertise working within Early Years. They have received training in First Aid, Safeguarding and Health and Safety. In addition the staff are continually involved in training that will enhance children's learning to ensure that all children at Moorlands Centre Nursery School receive a high quality education.

Governing Board

At Moorlands Nursery School we have a Governing Board made up from a range of people including staff, members of the community and parents. We are always keen to attract new parents to the Governors as your support is valued by all. Being a Governor involves attending meetings and training and most people who have been involved in the past have felt it has been a worthwhile experience. Please talk to the head teacher if you are interested.

If you ever have any concerns or questions, please come to talk to us as we pride ourselves on the open and honest relationship we have with parents.

**Thank you
Deb Spinks – Headteacher
Racheal Blore – Chair of Governors**

Nursery Staff will home visit

on:.....

at.....

..... will start Nursery on.....at.....

Please have your child's birth certificate to show the staff when they visit.

Thank you, we look forward to visiting you at home.

Moorlands Centre Nursery School
Beanhill Local Centre
Dodkin
Beanhill
Milton Keynes
MK6 4LP

Tel: 01908 679819

Mobile: 07584 308 835

Email: office@moorlandsnurseryschool.co.uk

Web: www.moorlandsnurseryschool.co.uk

August 2020